Canvas Courses
New Semester Checklist

1 Where are my courses?

Go to Courses > All Courses - star your courses to pin them to Dashboard

2 Course Import / Dates shifting

Go to Settings > Import Course Content
Use the three-dot menu in Assignments to shift dates in bulk

3 Assignments and Gradebook

Group assignments if applies, check total scores, and publish

4 Link validator

Use Settings > Validate Links to check for broken internal or external links

5 Welcome Page

Update with current dates, office hours, images, and links

6 Announcements

Check for outdated content. Update release dates or delete as needed

7 Settings

Adjust settings for comments, grade visibility, and the welcome page summary/announcements

8 Use Student view

Preview course using Student View to ensure clarity

9 Accessibility

Use the accessibility checker to improve compliance

Video tutorial